

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

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Austin, Texas 78711-3087

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State Title: Engineering Specialist III

Functional Title:

Job Posting: 16047

Monthly Salary: \$3520.33

Salary Group: B19

Posting Date: 10/29/2015

Close Date: 11/13/2015

Section/Division: Data Management Section/ Monitoring Division

Work Location: 12100 Park 35 Circle, Austin, TX 78753

Openings: One(1)

Position #(s): 3560

Job Description:

Performs technical work for the Data Management Section of the Monitoring Division of the Texas Commission on Environmental Quality (TCEQ) to include validating, verifying, and reporting ambient air data for environmental monitoring in compliance with state and federal air monitoring regulations. Compiles, reviews, and validates ambient air quality data measured at air monitoring stations throughout Texas; evaluates data quality and determines data compliance with project quality objectives; assesses quality control results and ambient data measurements in concert with operator notes, meteorological conditions, and visual inspection using specialized software; identifies and resolves data issues; communicates with, and provides technical support to staff, contractors, and operators concerning the collection and validation of ambient air data and data quality. Retrieves, processes, verifies, and analyzes air monitoring data for the Environmental Protection Agency (EPA) and agency databases. Maintains site file information using the Texas Air Monitoring Information System (TAMIS). Summarizes and/or provides air quality data and related information for agency staff and/or external customers; develops SOPs; coordinates and performs reviews of standard operating procedures (SOPs), quality assurance project plans (QAPPs), and other guidance/procedural documentation. Prepares purchase requests, coordinates and/or assists with inventory tracking.

Military Occupational Specialty (MOS) Codes: 12A, 12X, 51S, 72D, EA, 50, 59, ENG10, 8831, 8834, 3E5X1, and 8E000

Minimum Qualifications:

A bachelor's degree from an accredited college or university with a major in engineering, basic science, mathematics, environmental science, computer science or a related field (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION), plus two years of full-time experience in performing engineering, technical, or related assignments.

OR A master's degree from an accredited college or university in the specified fields (COPY OF OFFICIAL TRANSCRIPT REQUIRED WITH APPLICATION) plus one year of full-time experience in performing engineering, technical, or related assignments.

One year of full-time experience in performing engineering, technical, or related assignments may be substituted for each year of the required education.

Preferred Requirements:

Experience with managing, verifying, summarizing, or reporting air pollution (or air quality) data.

Experience with reviewing technical data for quality assurance.

Experience with ambient air monitoring programs or equipment.

Experience with data analysis/summary applications.

Experience with high volume data processing.

Special Requirements:

Moving up to 35 pounds of paper/equipment.

Traveling up to 5% of the time.

The agency will review the applicant's driving history in connection with the use of a vehicle in the performance of the job.

Condition of Employment:

TCEQ will verify Selective Service registration for males born on or after January 1, 1960. If exempt from Selective Service registration selected candidate must provide proof of exemption on first day of employment. Offers of employment are contingent on the candidate having legal authorization to work for the TCEQ. TCEQ will conduct a criminal history records search on candidates selected for posted vacancies. Only applicants who are interviewed will receive written non-selection notification.

Submit a standard State of Texas application for **each job posting** to the Texas Commission on Environmental Quality, Human Resources & Staff Services (HRSS) office by 5:00 p.m. on the closing date. A signed faxed or emailed copy is acceptable. In compliance with ADA, if you need any special accommodations during the employment process, please contact HRSS for assistance.

Texas Commission on Environmental Quality is an Equal Opportunity Employer